

# GOVERNING BOARD SPECIAL MEETING MINUTES

Monday, March 28, 2022, 10:00 AM

**Primary Location:** 1546 First Street, Napa, CA 94559

**Other Locations:**

501 Low Gap Road, Room 1010, Ukiah, CA, Conference Room A

22223 Hwy 29 Rancheria Road, Middletown, CA

15235 Summit Blvd., Cobb, CA

Marin County Civic Center, 3501 Civic Center Dr., San Rafael, CA

1195 Third Street, Suite 310 · Napa, CA 94559

**Zoom Log-in Link:**

<https://us06web.zoom.us/j/86299594233?pwd=anRLaXp2c0ZVVldhQ2RkVFppc0xXZz09>

**Call In Number:** +1 253 215 8782 **Meeting ID:** 862 9959 4233 **Passcode:** 226778

## CALL TO ORDER

I.	<p>A. Welcome, Introductions</p> <p>Supervisor Connolly convened the meeting at 10:05 a.m. *Action Items on the agenda were addressed first.</p> <p>Governing Board Members Present: Supervisors Connolly, Haschak, Pedroza, Pyska, Simon, &amp; Wagenknecht. Supervisor Haschak left at 10:20 a.m.</p> <p>Governing Board Members Absent: Supervisor Rodoni &amp; Supervisor Mulheren</p> <p>Workforce Alliance of the North Bay staff present: Bruce Wilson, Laura Davis, Taylor Swain, Doug Orlando, Sita Williams</p> <p>CareerPoint North Bay staff present: Christy Gard</p> <p>B. Public Comment</p> <p>None</p> <p>C. Chair's Update</p> <p>D. Member's Update</p> <p>E. Executive Director's Update</p> <p>Bruce Wilson updated the Governing Board on Advisory Committee recruitment efforts.</p>
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## CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any person. Items are approved with one single motion.

II.	<p>A. Approve Meeting Minutes September 17, 2021 [Attachment II.A]</p> <p>B. Master Meeting Calendar [Attachment II.B]</p> <p>Motion made as requested.</p> <p>M/S: Supervisor Haschak / Supervisor Pedroza</p> <p>Motion carried: 6-0</p> <p>Yea: 6</p> <p>Nay: 0</p>
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Abstentions: 0

## REGULAR CALENDAR / DISCUSSION

### III. **A. Ratify WANB Agreements [Board Letter III.A] (Action)**

- a. Conservation Corps North Bay
- b. Marin County Fire Foundry (Presentation)
- c. Equus Amendment
- d. Equus One Stop Operator
- e. CommunityPro Suite

Motion made as requested.

M/S – Supervisor Pedroza/Supervisor Simon

Motion carried: 5-0

Yea: 5

Nay: 0

Abstentions: 0

### **B. Appointment of Regional Workforce Development Board Members [Board Letter III.B] [Attachment III.B] (Action)**

M/S – Supervisor Wagenknecht/Supervisor Simon

Motion made as requested.

Motion carried: 5-0

Yea: 5

Nay: 0

Abstentions: 0

### **C. America’s Job Center of California (AJCC) Comprehensive Certification & MOU Process [Board Letter III.C] [Attachment III.C] (Presentation)**

Staff gave a presentation about the AJCC certification process, MOU, and integrated model versus fragmented model.

### **D. WIOA Career Services Implementation Update [Board Letter III.D] (Presentation)**

Tabled until next meeting.

### **E. Ratify / Accept PY 19-20 Single Audit [Board Letter III.E] (Action)**

Staff shared single audit findings.

Motion made as requested.

M/S: Supervisor Wagenknecht/Supervisor Haschak

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

### **F. Update Regional Workforce Board Bylaws (Board Letter III.F) (Action)**

Staff reported on necessary changes to Regional Workforce Board Bylaws.

Motion made as requested.

M/S: Supervisor Haschak/Supervisor Simon

Motion carried: 6-0

Yea: 6

Nay: 0

Abstentions: 0

IV.

A. Adjourn – Meeting was adjourned at 11:13 a.m.