

Monday	Tuesday	Wednesday	Thursday	Friday
2 <i>"Attract Your Dream Job" Resume Workshop 3pm</i>	3 <i>"Attract Your Dream Job" Resume Workshop 1pm</i>	4 10:30am WIOA Orientation 3pm WIOA Orientation	5 Napa Valley College Job Fair 10-2pm	6
9	10 <i>"Attract Your Dream Job" Resume Workshop 3pm</i>	11 10:30am WIOA Orientation 3pm WIOA Orientation	12 <i>Career Exploration Workshop 3pm</i>	13
16 <i>"Attract Your Dream Job" Resume Workshop 3pm</i>	17	18 10:30am WIOA Orientation 3pm WIOA Orientation	19 <i>Customer Service Essentials 3pm</i>	20
23	24 <i>"Attract Your Dream Job" Resume Workshop 3pm</i>	25 10:30am WIOA Orientation 3pm WIOA Orientation	26 <i>Online First Impressions Workshop 3pm</i>	27
30 Memorial Day				

For more information and how to register for events on this calendar, please see the reverse side.

The WIOA title I financially-assisted program or activity referenced in this document is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

CareerPoint is a proud partner of the America's Job Center of California SM Network.



Workshops

Please register in advance at <https://bit.ly/NorthBayCareerWorkshop> (or Scan QR Code)

Workforce Innovation and Opportunity Act (WIOA) Orientation: Workforce Innovation and Opportunity Act (WIOA) program is a federally funded program that has services to assist individuals 18 years or older with employment or training related needs. Services provided may include: assistance with development and review of resumes and cover letters; the cost of training including tuition and books, on-the-job training, interviewing assistance, organized job search and career counseling.

“Attract your Dream Job” Resume Workshop: Information on resume development and review in a group setting provided by CareerPoint Staff.

Career Exploration Workshop: In this workshop, you will learn about how to make the most of your time spent job searching. We will demonstrate how interest and skills assessments help you identify careers that are a good match for you. Defining your goals and researching companies are important to a successful job search, particularly when you consider Labor Market Information (LMI). LMI will give you insight into the careers and companies in-demand in your area. Finally, we will demonstrate how to register in your State Online Employment System to take advantage of resources available in your area.

Online First Impressions Workshop: In this workshop, you will learn about the importance of first impressions, particularly how important it is to have a work-appropriate virtual persona. Take time to consider the first impressions you typically make on people, and get a sense of how people perceive you through social media and other virtual platforms.

Customer Service Essentials: In this workshop, you will learn how to provide quality, Green Flag customer service. This includes knowing who your customers are, “A Team” customer service, and learning how to communicate with customers to satisfy their needs.

Ace Your Next Interview Workshop: CareerPoint staff will provide resources on interview questions and dressing for success. We will also provide tips on interviewing virtually and in person. We can also schedule mock interviews for more practice.

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