



## Marin Advisory Subcommittee Meeting Agenda

**Wednesday, September 29, 2021  
8:00 AM**

**1546 First Street, Napa, CA 94559**

Call-in number: +1 669 900 9128 Meeting ID: 979 6900 7827 Passcode: 579742  
<https://zoom.us/j/97969007827?pwd=Y2VsditOc1FYQ3ZTbEpTK0JSa2FkZz09>

CALL TO ORDER	
I.	<ul style="list-style-type: none"> <li>A. Welcome and Introductions</li> <li>B. Public Comment</li> <li>C. Chair’s Update</li> <li>D. Member’s Update</li> <li>E. Executive Director’s Update               <ul style="list-style-type: none"> <li>a. Marin City Virtual Job Fair 9.14.2021 recap</li> </ul> </li> </ul>
CONSENT CALENDAR	
<p>These matters typically include routine financial or administrative <b>action items</b> requiring a vote.            Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>	
II.	<ul style="list-style-type: none"> <li>A. Approval of July 7, 2021 Meeting Minutes [Attachment II. A]</li> </ul>
INFORMATION / DISCUSSION ITEMS	
III.	<ul style="list-style-type: none"> <li>A. Brown Act Meeting Rules – Staff will present the requirements to hold an open meeting (<b>Presentation</b>)</li> <li>B. Training programs update – A list of local trainings open to Marin County residents will be shared, along with our county’s top posted jobs and fastest growing occupations (<b>Presentation</b>)</li> <li>C. Keep Marin Working PAC Group – Members of the group will share about history, mission, and activities that the group is involved in (<b>Presentation</b>)</li> <li>D. CareerPoint Marin Presentation – Staff will present on services offered by the workforce system through WIOA Adult, Dislocated Workers, and Youth programs (<b>Presentation</b>)</li> </ul>
ADJOURN	
IV.	<ul style="list-style-type: none"> <li>A. Adjourn</li> </ul>

## Marin Advisory Subcommittee Meeting Minutes

Wednesday, July 7, 2021  
8:00 AM



1546 First Street, Napa, CA 94559

Call-in number: +1 669 900 9128 Meeting ID: 962 8691 1783 Passcode: 842200  
<https://zoom.us/j/96286911783?pwd=aERoMXZsNzczWno4QjF3WmxJNTFLZz09>

### CALL TO ORDER

I.	<p>A. Welcome and Introductions</p> <p>Chair Susan Byrne called the meeting to order at 8:02 AM.</p> <p>Members Present: Chair Suzie Byrne, Keith Dias, Rob Eyler, Katheryn Horton, Andrea Lackey, Ken Lippi, Jaemi Naish, Mary Ann Perrine, Mary Kay Sweeney, Joanne Webster.</p> <p>Members Absent: Omar Carrera, Jason Henderson, Rick Wells, Cecilia Zamora.</p> <p>Workforce Alliance Staff Present: Executive Director Bruce Wilson; Operations Officer Laura Davis; Fiscal &amp; HR Officer Taylor Swain; Workforce Development Analyst Sita Williams; Workforce Development Specialist Sylwia Palczewska.</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair's Update</p> <p>D. Member's Update</p> <p>E. Executive Director's Update</p>
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### CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.  
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of May 26, 2021 Meeting Minutes [Attachment II. A]</p> <p>Motion made to approve requested action. M/S: Katheryn Horton / Rob Eyler Yea: 8-0 Nay: 0 Abstentions: Jaemi Naish, Joanne Webster Absent: Omar Carrera, Jason Henderson, Rick Wells, Cecilia Zamora.</p>
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### REGULAR CALENDAR

III.	<p>A. Marin Workforce Working Group report</p> <p>Marin Workforce Workgroup has a simple goal: "We are a small, action- and results-oriented work group with the mission of aligning strategies for strengthening Marin County's workforce system." Participants from different community-based organizations, Workforce Alliance of the North Bay, and CareerPoint North Bay meet every two weeks and are currently identifying the most burning issues in Marin County re workforce development.</p>
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B. Marin Economy Overview presentation

Staff presented an overview of Marin County Economy report that focused on labor force participation rate, educational attainment, unemployment, population characteristics, industry and workforce characteristics, and in-demand skills. Staff shared the report with board members, and they were encouraged to ask staff if they need more information about the report. Staff will bring different reports at future meetings.

**INFORMATION / DISCUSSION ITEMS**

IV.

A. Future agenda items

Committee members discussed future agenda topics and identified the following items:

- a. Including economic and LMI data reports each quarter
- b. Brief update on Marin Workforce Workgroup at each meeting
- c. Invite Mike Blakely to talk about MEF grant and project
- d. Marin Fire
- e. CareerPoint North Bay Presentation

**ADJOURN**

V.

A. Adjourn

The meeting was adjourned at 9:31 AM.