

**REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
AGENDA**

**Wednesday, August 11, 2021
9:00 AM**

1546 First Street, Napa CA 94559



Call-in number: +16699009128, Meeting ID: 986 5222 4677 Passcode: 433071
<https://zoom.us/j/98652224677?pwd=YWpMVEtkSkxY1o5bDZPeng5WFA3UT09>

CALL TO ORDER

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| I. | 9:00 | <ul style="list-style-type: none"> A. Introductions B. Public Comment C. Chair update D. Member update E. Director update F. Status of One-Stop Partner Meetings G. Status of CareerPoint North Bay Operations |
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

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| II. | | <ul style="list-style-type: none"> A. Approve July 14, 2021 Meeting Minutes [Attachment II.A] |
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REGULAR CALENDAR

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| III. | | <ul style="list-style-type: none"> A. Ratification and approval Economic Modeling, LLC dba EMSI Amendment for a new amount of \$10,000. The tool provides current labor market information, business profile data, job posting analytics and wage compensation data which WANB staff use to assist businesses and community partners in the region making data driven decisions. (Action) B. WANB Board Membership Roster & Officers – Committee will review membership roster & terms. (Discussion) C. Board Governance and Structure – Staff will present a document that outlines the current structure and the addition of possible “workforce issue” related regional subcommittees. (Action) |
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ADJOURN

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| V. | | <ul style="list-style-type: none"> A. Adjourn |
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ATTACHMENT II.A

REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
MINUTES

Wednesday, July 14, 2021
9:00 AM

1546 First Street, Napa CA 94559



Call-in number: +16699009128, Meeting ID: 927 2180 1045, Passcode: 782600
<https://zoom.us/j/92721801045?pwd=dy9lMjBkTThvOVJlcmRZRDI1UzV3dz09>

CALL TO ORDER

I.	9:00	<p>A. Introductions</p> <p>Executive Committee Chair Jeri Hansen called the meeting to order at 9:03 AM.</p> <p>Members Present: Executive Committee Chair Jeri Hansen; Policy & Oversight Subcommittee Chair Emilia Bartolomeu; Lake Advisory Subcommittee Chair Rebecca Southwick; Marin Advisory Subcommittee Chair Suzie Byrne (joined for items I-IV.A.)</p> <p>Workforce Alliance Staff Present: Executive Director, Bruce Wilson; HR Officer Taylor Swain; Workforce Development Analyst, Sita Williams.</p> <p>B. Public Comment</p> <p>None.</p> <p>C. Chair update</p> <p>D. Member update</p> <p>E. Director update</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.		<p>A. Approve February 10, 2021 Meeting Minutes [Attachment II.A]</p> <p>Motion made to approve February 10, 2021 Meeting Minutes M/S Emilia Bartolomeu / Suzie Byrne & Rebecca Southwick Motion carried: 4-0 Yea: 4 Nay: 0 Abstentions: 0 Absent: Mark Bontrager, Lene Vinding</p> <p>B. Approve April 14, 2021 Meeting Minutes [Attachment II.B]</p> <p>Motion made to approve April 14, 2021 Meeting Minutes M/S Emilia Bartolomeu / Suzie Byrne & Rebecca Southwick Motion carried: 3-0</p>
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	<p>Yea: 3 Nay: 0 Abstentions: Jeri Hansen Absent: Mark Bontrager, Lene Vinding</p>
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REGULAR CALENDAR

III.	<p>A. Approval of Subcommittee Member Application Renewal [Attachment III.A] (Action) The committee will review and approve application for membership renewal to one of Advisory Subcommittees:</p> <ul style="list-style-type: none"> • Pam Jensen, Executive Director of Ukiah Valley Association for Habilitation – Mendocino Advisory Subcommittee <p>Motion made as requested. M/S Jeri Hansen / Rebecca Southwick Motion carried: 4-0 Yea: 4 Nay: 0 Abstentions: 0 Absent: Mark Bontrager, Lene Vinding</p> <p>B. Organize the structure of the Board - The committee will continue the discussion started at the Regional Board meeting and organize the work and structure of the board for PY 2021-22 (Action)</p> <p>Motion to approve postponed to next meeting with request for WANB Staff to propose a document that outlines the current structure and the addition of possible “workforce issue” related regional subcommittees.</p>
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INFORMATION / DISCUSSION ITEMS

IV.	<p>A. CareerPoint North Bay Transition Update - WIOA service provider Equus presented regarding hiring and services across the region. Christy Gard was introduced as the CareerPoint Regional Director.</p> <p>B. One-Stop Operator Update – One Stop Operator (California Human Development) presented to the committee regarding their One Stop vision. Brian Hooker was introduced as the new One-Stop Operator.</p>
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ADJOURN

V.	<p>A. Adjourn The meeting was adjourned at 10:24 AM.</p>
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