

**GOVERNING BOARD AND EXECUTIVE COMMITTEE
JOINT SESSION AGENDA**

Wednesday, May 12, 2021

9:00 AM – 9:15 AM Governing Board Business Meeting

9:15 AM – 1:00 PM Planning Session

1546 First Street, Napa, CA 94559



WORKFORCE ALLIANCE
OF THE NORTH BAY
DRIVING WORKFORCE TALENT

Call-in number: +16699009128, Meeting ID: 970 1215 3379, Passcode: 532325
<https://zoom.us/j/97012153379?pwd=Z1BMOHQvaHc1bmJSYnVvZmdTNUU3dz09>

CALL TO ORDER

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| I. | 9:00 | <ul style="list-style-type: none"> A. Introductions B. Public Comment |
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REGULAR CALENDAR

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| II. | | <ul style="list-style-type: none"> A. Subsequent Designation and Local Board Recertification [Board Letter II.A] (Action) Every two years the Governor must certify our Local Board. In order to be recertified the board must meet WIOA membership requirements, met performance measures and sustain fiscal integrity. This certification will be effective July 1, 2021 through June 30, 2023. Requested Action: Authorize the Local WDB Chair and Local Chief Elected Official to sign our recertification application. B. Contract – Ratification and approval for the following contracts [Board Letter II.B] (Action) <ul style="list-style-type: none"> a. Conservation Corps North Bay for a youth ecological restoration program for a total contract maximum of \$49,997. b. Mendocino Private Industry Council Amendment in the amount of \$360,000 for the second allocation of 2019 Severe Storm funds for a new maximum of \$1,945,879. c. Marin County Fire Department to develop a plan to widen and diversify the pipeline of workers into the fire service, resulting in a replicable cohort training module for a total contract maximum of \$45,000. d. County of Sonoma Human Service Department - revenue agreement for Regional Planning Implementation Services to conduct economic analysis and labor market studies to supplement or add value to EDD Labor Market reports for a total contract maximum of \$35.198. C. Funding Transfer Request – Marin County Health & Human Services has requested to transfer funding between Adult and Dislocated Worker Programs. Staff recommends approving the transfer of \$75,000 from Adult to Dislocated Worker funding for Marin County Health & Human Services [Board Letter II.C] (Action) |
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ADJOURN PUBLIC MEETING

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| III. | | <ul style="list-style-type: none"> A. Adjourn |
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GOVERNING BOARD AND EXECUTIVE COMMITTEE JOINT SESSION

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| IV. | | <ul style="list-style-type: none"> A. Workforce Alliance of the North Bay Governing Board and Executive Committee members will meet to develop strategies for PY 2021 and beyond. |
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BOARD LETTER II.A



TO: GOVERNING BOARD
FROM: STAFF
SUBJECT: BOARD LETTER II.A- RATIFY SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION
DATE: MAY 12, 2021
CC: FILE

JPA staff Governing Board ratification for the following certification application enacted by the Executive Committee and Workforce Development Board:

Every two years the Governor must certify the Workforce Alliance of the North Bay's Local Board. In order to be recertified the board must meet three conditions, 1. WIOA membership requirements, 2. meet performance measures and 3. sustain fiscal integrity. We currently have met all three conditions. This certification will be effective July 1, 2021 through June 30, 2023.

Paragraph 10 - Powers/ Responsibilities of the Agency exercised by the Governing Board of the JPA, states that the "Agency shall have the power to exercise any power common to all Member Counties authorized by Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (commencing with section 6500) and is hereby authorized to do all acts necessary for the exercise of these common powers, including...:

- (3) Employ agents, employees, consultants, advisors, independent contractors and other staff;
- (4) Make and enter into contracts, including contracts with public and private organizations and individuals;"

STAFF RECOMMENDATION

Authorize the Local WDB Chair and Local Chief Elected Official to sign our recertification application.

BOARD LETTER II.B



TO: GOVERNING BOARD
FROM: STAFF
SUBJECT: BOARD LETTER II.B – RATIFY APPROVAL OF WORKFORCE ALLIANCE AGREEMENTS
DATE: MAY 12, 2021
CC: FILE

JPA staff Governing Board ratification for the following agreements and amendments enacted by the Executive Committee and Workforce Development Board:

| CONTRACTOR | NEW/ AMENDMENT | AMOUNT | COMMENTS |
|---|-------------------|-----------|---|
| Conservation Corps North Bay | New | \$49,997 | New agreement to provide a youth restoration ecology work experience program. |
| Mendocino Private Industry Council, Inc. | Amendment | \$360,000 | Increasing the agreement by \$360,000 for a new maximum of \$1,623,017 adding the second allocation of the 2019 Severe Winter Storm National Dislocated Worker Grant. |
| Marin County Fire Department | New | \$45,000 | New agreement with Marin County Fire Department to develop a plan to widen and diversify the pipeline of workers into the fire service, resulting in a replicable cohort training module. |
| County of Sonoma Human Service Department | New | \$35,198 | Revenue agreement for Regional Planning Implementation Services to conduct economic analysis and labor market studies to supplement or add value to EDD Labor Market reports. (RPI 4.0) |

Paragraph 10 - Powers/ Responsibilities of the Agency exercised by the Governing Board of the JPA, states that the “Agency shall have the power to exercise any power common to all Member Counties authorized by Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (commencing with section 6500) and is hereby authorized to do all acts necessary for the exercise of these common powers, including...:

- (3) Employ agents, employees, consultants, advisors, independent contractors and other staff;
- (4) Make and enter into contracts, including contracts with public and private organizations and individuals;”

STAFF RECOMMENDATION

Ratify agreements with the above noted contractors and partners and authorize board chair and/or executive director to sign final negotiated agreements.

BOARD LETTER II.C



TO: GOVERNING BOARD
FROM: STAFF
SUBJECT: BOARD LETTER II.C – MARIN COUNTY TRANSFER OF FUNDS
DATE: MAY 12, 2021
CC: FILE

Marin County Health & Human Services has requested a transfer of funds in the amount of \$75,000 from their Adult to their Dislocated Worker Funds.

Staff has reviewed the Marin County Health & Human Services budget and determined that they are on track to underspend their Adult funds and overspend their Dislocated Worker funds. Approving this transfer would allow Marin County Health & Human Services to better utilize their awarded allocation.

Staff Recommendation: Approve the transfer of \$75,000 from Adult to Dislocated Worker funding for Marin County Health & Human Services.