



Napa Advisory Subcommittee Meeting Agenda

**Wednesday, May 27, 2020
3:00 PM**

**WANB Administrative Office
1546 First Street (Second Floor), Napa, CA 94559
Call-in number: +1 669 900 9128 Meeting ID: 732 709 1333**

CALL TO ORDER	
I.	<ul style="list-style-type: none"> A. Welcome, Agenda Review and Introductions B. Public Comment C. Chair’s Update D. Member’s Update E. Executive Director’s Update – Bruce Wilson <ul style="list-style-type: none"> 1. Form 700 Reminders 2. Membership Renewal
CONSENT CALENDAR	
<p>These matters typically include routine financial or administrative action items requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion</p>	
II.	<ul style="list-style-type: none"> A. Approval of February 26, 2020 Meeting Minutes [Attachment II. A]
INFORMATION / DISCUSSION ITEMS	
III.	<ul style="list-style-type: none"> A. COVID 19 Challenges and Status of Operations – Staff will provide members with latest workforce data and actions of the board in light of COVID 19 and will lead a discussion around strategies and actions the board could take to serve the community. B. Rapid Response – Staff will provide an update on the implementation of Rapid Response services and ask committee for further direction. C. Membership Recruitment – Staff and committee members will discuss resignations and recruitment of Advisory Committee members.
REGULAR CALENDAR	
IV.	<ul style="list-style-type: none"> A. Endorse funding to Napa County Health and Human Services funding as the lead operator for CareerPoint Napa in the following areas: (Action) <ul style="list-style-type: none"> 1. Dislocated Worker PY 20-21 \$216,756 2. Adult PY 20-21 \$110,914 3. Youth PY 20-21 \$118,768 4. Underserved COVID-19 Impacted Individuals Additional Assistance Grant \$19,000 5. Employment Recovery National Dislocated Worker Grant \$166,856
ADJOURN	
V.	<ul style="list-style-type: none"> A. Adjourn



**Napa Advisory Subcommittee
Meeting Minutes**

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CALL TO ORDER

I.	<p>A. Call to Order & Introductions</p> <p>Chair Amar Inalsingh called the meeting to order at 3:02 PM.</p> <p>Members Present: Chair Amar Inalsingh, Bryan Avila, Myles Davis, Geovanni Flores, Marty Flynn, Paul Hicks, Paula McCray, Christine Meehan, G Anthony Phillips, Elena Toscano, Mark Van Gorder.</p> <p>Guests: CareerPoint Napa Program Manager Teresa Brown; CareerPoint Napa OSO Kristin Miller, Napa County Office of Education College and Career Readiness Director Gillie Miller; Yountville Chamber of Commerce CEO Whitney Diver McEvoy.</p> <p>WANB Staff present: Executive Director, Bruce Wilson; Fiscal Officer, Taylor Swain; Workforce Development Analyst, Sylwia Palczewska, Business Outreach, Julia Smith.</p> <p>B. Public Comment – None.</p>
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CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.	<p>A. Approval of August 28, 2019 Meeting Minutes [Attachment II. A]</p> <p>Motion made to approve requested action. M/S: G Anthony Phillips / Elena Toscano Motion carried: 9-0 Yea: 9 Nay: 0 Abstentions: Paula McCray, Christine Meehan. Absent: Mark Bontrager, Jeri Hansen, Mandy Le, Mark Leonardi.</p>
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REGULAR CALENDAR

III.	<p>A. Review and accept 1st and 2nd Quarter CareerPoint Napa Dashboard Report [Attachment III.A] (Action)</p> <p>Motion made to approve requested action. M/S: Paul Hicks / Paula McCray Motion carried: 11-0 Yea: 11 Nay: 0 Abstentions: 0 Absent: Mark Bontrager, Jeri Hansen, Mandy Le, Mark Leonardi.</p> <p>B. Return on Investment Report Staff will present a new report that shows the projected return on investment for every WIOA dollar invested in the region and each community. Staff will seek committee input and direction. (Action)</p> <p>Motion made to approve requested action. M/S: Marty Flynn / G Anthony Phillips Motion carried: 11-0 Yea: 11 Nay: 0 Abstentions: 0 Absent: Mark Bontrager, Jeri Hansen, Mandy Le, Mark Leonardi.</p> <p>C. Napa County Office of Education Staff will present BrightFutures Work-Ready Certificate for community school students and will seek endorsement from the board (Possible Action)</p> <p>Motion made to approve requested action. M/S: Mark Van Gorder / Paul Hicks Motion carried: 11-0 Yea: 11 Nay: 0 Abstentions: 0 Absent: Mark Bontrager, Jeri Hansen, Mandy Le, Mark Leonardi.</p>
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INFORMATION / DISCUSSION ITEMS

IV.	<p>A. 2020 Master Meeting Calendar [Attachment IV.A]</p> <p>B. Napa Hospitality Industry Partnership Report – Whitney Diver McCoy, President and CEO, Yountville Chamber of Commerce</p> <p>C. BrightFutures Report – Gillie Miller, College and Career Readiness Director, Napa County Office of Education, will update the Board on latest activities on happenings of the WANB BrightFutures initiative</p>
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MEMBER / DIRECTOR REPORTS

V.	<p>A. Member</p> <p>B. Director</p> <p style="margin-left: 40px;">a. February 4th Regional Workforce Development Conference</p> <p style="margin-left: 40px;">b. Day at the Capitol – March, 2020</p>
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ADJOURN

VI.	<p data-bbox="235 52 381 84">A. Adjourn</p> <p data-bbox="194 88 771 119">Motion made to adjourn the meeting at 4:27 PM</p> <p data-bbox="194 123 609 155">M/S: Paul Hicks / Mark Van Gorder</p> <p data-bbox="194 159 446 191">Motion carried: 11-0</p> <p data-bbox="194 195 284 226">Yea: 11</p> <p data-bbox="194 231 276 262">Nay: 0</p> <p data-bbox="194 266 373 298">Abstentions: 0</p> <p data-bbox="194 302 958 333">Absent: Mark Bontrager, Jeri Hansen, Mandy Le, Mark Leonardi.</p>
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